



## PREPARE **Login Directions**

Please use these instructions to access the course as needed.

### **First time Login Instructions**

Go to [www.SportsSafety.org](http://www.SportsSafety.org) and click the **blue** box “**Click here to Start Course**” in the Online Sports Safety Education section.

Scroll down to **Click here to start course**, in blue, on the bottom of the page.

Click **Online Courses**, in blue, located on the left toolbar.

Click **Add to Cart/Basket** located on the right side of the screen.

If you have received a coupon code type in the coupon code into the **Enter a Coupon Code / Ambassador Code field** and click **Apply**.

Click **Checkout/Order**

Create a New User Account and continue the checkout process as instructed.

Click **Place Order** on the final screen once all information is verified. You will then be given an order number.

Click **My Account** located on the top right side of the screen.

On the next screen, click **Take Course(s)** located on the left toolbar to access the course. You may now begin the course.

### **For Returning Users: Please follow these directions to re-access the course.**

Go to [www.Sportssafety.org](http://www.Sportssafety.org) and click the **green** box **Click Here if you are a Returning User**.

Click **Click here to return to course** outlined in a red box.

Enter your username (email address used when registering) and password.

Click **My Account** located on the top right of the screen.

Click **Take Course(s)** located on the left toolbar to access PREPARE. You may now begin the course.

**If you need assistance or are experiencing any technical difficulties, please contact the National Center for Sports Safety at 1-866-508-NCSS.**